

St Josephs Upper Hutt Parish Pastoral Council

Minutes of Meeting held in the parish meeting room, Tuesday, July 31st, 2018

Present: Fr Maleko, Dana Andrews (chair), Peter Dawson (minutes), Hugh Steel, Teresa Homan, Ken Eades, Kiko Mataele, Pat Salandanan, Tina Afoa, Fortune Tlapi (School Board).

Apologies: Steve Coulam (school), Matt Morrison

Minutes: Agreed.

Matters arising:

Doors: Further discussion on choices for images. Pat's suggestion for the school house names to be at the top of the doors is agreeable, both with the council, and the school. The fonts may need adjustment. A request has been made to a potential supplier of decals for an indicative quote before we make final choices.

Language of Our Father: The first run with Samoan seemed to be OK, but most of the council managed to miss the masses at which it was sung. Some co-ordination between the language group and the OHP may be beneficial. August will be Te Reo led by the school. Agreed we should continue through the following months. The Samoans put on a very successful parish meal after 10:30am mass.

Building: Plans are still in hand for the kitchen development. The sacristy has now been refurbished and is looking spic & span. It is planned to move the sacrament chapel first, and then redevelop the kitchen area.

LED Signage: There have been problems getting the mounting box built, and the finance committee are exploring alternatives.

Parish survey: Teresa advised that flyers are being letter dropped around the parish by volunteers, and this is going relatively smoothly. Teresa has been manually typing the hand written survey responses into a spreadsheet set up by David Passmore. Completing the letter drop is going to require a little planning. Some discussion about how we can dissect the information we receive. Phil Griffiths has expressed a desire to help in data entry. Peter to look into using Google Sheets & Drive to allow multiple folk to work simultaneously. There seems to be a need to inform folk that we are after everyone, not just the newcomers, in order to check our existing records.

Other Business:

Diocesan Guidelines: Fr Maleko distributed a letter from the Cardinal (with attached guidelines) relating to changes in the membership of the Parish Leadership Team, specifically in the case of a new Parish Priest. The guidelines cover how a new parish priest should interact with existing parish structures amongst other issues.

Youth Mass: Dana reported on the recent youth led Sunday mass. It seemed to be successful despite the lack of a formal music group.

School: It is running quite well, with an increasing roll (now 414), which could lead to an increase in MoE funding. Religious development of new staff is going well, being led by Steve Coulam. The plan to support school leavers in their new school has apparently been torpedoed by Diocesan rules regarding the funds, in that parish is not allowed to open a separate account for the project. There was some discussion about possible ways of achieving the same end, but nothing definite was resolved.

Community: Fr Maleko reported that Christine had been told that the word in the valley was that St Joseph's was a good parish to come to because it was very welcoming.

Meeting closed at 8:50pm.

Next Meeting: Tuesday, August 28th, 2018 at 7:15pm in the church.
(Reflection: Steve, Chair: Kiko, Minutes: Matt)

Minutes confirmed: _____
(PPC Chair –Peter Dawson)